



OBERON PRIMARY SCHOOL COUNCIL MEETING

Tuesday September 6th 2022

5.00pm

MINUTES

Meeting starts: 5.00 pm

- 1.0 **WELCOME:** [REDACTED]
- 2.0 **PRESENT:** [REDACTED]
- 3.0 **APOLOGIES:** [REDACTED]
- 4.0 **MINUTES OF PREVIOUS MEETING:** *Moved:* [REDACTED] *Seconded:* [REDACTED]
- 5.0 **CORRESPONDENCE IN:**
NA
- 6.0 **CORRESPONDENCE OUT:**
NA
- 7.0 **BUSINESS ARISING FROM CORRESPONDENCE:**
NA
- 8.0 **PRINCIPAL'S REPORT:** See attached report
- Batforce transition program to take place in 2023
 - NAPLAN – early indications are really positive with preliminary data, especially reading
- 9.0 **OCCUPATIONAL HEALTH & SAFETY:** No minutes from meeting
- Chemical register is being completed slowly
 - Fire drills and emergency vac will occur in term 4
- 10.0 **PARENT CLUB REPORT:** No minutes from meeting
- Winter Warmers very well received
 - Disco feedback was excellent – raised ~\$900
 - Bunnings BBQ – term 4
 - Colour Run Fundraiser – term 4
 - Fathers Day stall very successful – Point of note that some thought be considered for ‘inclusive, non-gender specific language’ to be considered for future occasions
- 11.0 **CONFLICT OF INTEREST**
NA
- 12.0 **SUB-COMMITTEE REPORTS:**
- Buildings and Grounds** – See attached minutes.

- Working Bee – THURSDAY – list has been created with scope of works.
- Shade sails still ongoing

Community Relations/Publicity – See attached minutes.

- Website updated with indigenous art and acknowledgment
- Promotional flyer created
- Belmont Library display opportunity
- Bollards feedback ongoing

Finance – See attached minutes.

- See below recommendations from finance sub-committee.

Policy – All emailed prior to meeting.

- Please look for emailed policies that are a requirement each year that will be tabled at the next meeting.
- Statement of Values and School Philosophy policy
 - o **Change wording in all documentation for FAIR and TRUSTWORTHY**

RECOMMENDATIONS:

“That School Council move that Statement of Values and School Philosophy policy be ratified by council with tabled modifications with wording of “trustworthy”

[REDACTED]

“That School Council move that all presented reports are accepted as a true and correct depiction of the Oberon Primary school finances for the “month of July 2022”

[REDACTED]

“That School Council approve the additional revenue/adjustment/ over/under expenditure.”

[REDACTED]

“That School Council approve the Profit and Loss for Incursions, Camps and Excursions as presented.”

[REDACTED]

“That School Council approve the Profit and Loss for the before mentioned fundraising activity/ies”

[REDACTED]

“That School Council accept and move the recommendation from the Finance Committee to approve the writing off the Before mentioned charges and amounts.”

[REDACTED]

“That School Council approve the writing off the Before mentioned debtor charges and amounts.”

[REDACTED]

GENERAL BUSINESS

1. Parent Payment Document – Draft
 - Scrutinised by DET with very specific wording required. At this stage OPS policy is compliant with all requirements from DET.
 - Policy tabled and discussed. Each line of payment considered with some limitations according to DET requirements.
 - **Suggestions and amendment recommendations highlighted within document and Karina will seek clarification from DET for correct wording and then modify accordingly.**
2. Parent Communication (Mick) – community concerns that lack of timeliness of communication for key activities that required parental action and have implications on family planning.
 - Staff to plan Term 4 activities to ensure that notification of all activities will be communicated to parents in a timely manner. Recommended that process of all staff listing activities occur each term to support this level of communication.

Acknowledge that staff are working very hard to make timely plans and recognise that some instances will not allow for this due to extenuating circumstances.

Next meetings:

Week 4 - Tuesday October 25th, Week 8 – Tuesday November 22nd, Week 10 - December meeting - TBC

Meeting closed: 6.05pm